ABU DHABI INDIAN SCHOOL- BRANCH 1, AL WATHBA

ADMISSION PROCEDURES FOR SIBLING FOR THE ACADEMIC YEAR 2018-19
CRITERIA FOR ADMISSION
Admission is open to all children of Indian Nationality on the basis of the availability of seats.
Admission is open for Classes: KG-1, Grade 1 to Grade 9

Admission for KG2 is subject to seat availability.
For Admissions to Grade 11, kindly visit our website in the 1st week of December.
The minimum age for admission to KG-1 to Grade 1

Children born	After	Before	AGE As on 31.03.2018
KG1	1-Aug-13	30-Jul-14	3.8 Years - 4 Years 7 Months 29 Days
KG2	1-Aug-12	30-Jul-13	4.8 Years - 5 Years 7 Months 29 Days
Grade 1	1-Aug-11	30-Jul-12	5.8 Years - 6 Years 7 Months 29 Days

No relaxation in age will be **considered for admission to KG-1, KG2 & Grade 1, even by one day.**
Admissions from Grade 6 to Grade 9 will be based on the Interview/ Entrance test.
All admissions are subject to the approval of ADEK.

Registration is No Guarantee for Admission.
PROCEDURES/INSTRUCTIONS FOR REGISTRATION
Register your child through the Admission Registration Form given on the website
(www.adiswathba.com), with Parent ID Login.

All the fields in the Application Form are mandatory and must be entered accurately. Name and Date of
Birth of the child should be entered as per the passport.
Grades 1 – 9 applicants are requested to fill the **"Previous School Name"** in the online application form.

**Kindly provide CORRECT PERSONAL EMAIL ID AND CONTACT NUMBERS of both
the parents and Land line (if any) while registering your child. All
communications after the registration will be sent to the Email ID given. It is
advised that you register with your personal email ID's to prevent non delivery
of registration slip email.**

After submission of the online application, you will receive an email within 24 hrs. Kindly check the Junk
folder of your email as it is possible that the email may be delivered to the Junk folder. If you do not
receive an Email, even after successful submission of the Online Admission form, kindly contact the
school at 02-5831991 or ict@adiswathba.com
 School will not be responsible for incorrect Email ID's & incomplete forms. If any applicant is
found registered twice, then the candidate's admission will be blocked for the year 2018-2019.

The Registration link will be open from 29-09-2017 to 07-10-2017.
The Link will be withdrawn on 08-10-2017.

PROCEDURES AFTER REGISTRATION (KG TO GRADE 9)

Please bring your child for a personal interaction as per the dates given below, along with the Application form and all the documents mentioned in the 2nd page of application Form.

For Grade 2 and above previous year report card is Mandatory. For Local transfers ADEC Report card and School report card is Mandatory.

Dates For Interaction		
Grades	Date	Time
*KG1	9-Oct-2017	12.00 noon to 2.30 PM
*Grade 1- 5	11-Oct 2017	9.00 AM to 2.00 PM
*Grade 6- 9	16-Oct-2017	9.00 AM to 2.00 PM

PARENTS ARE REQUIRED TO STRICTLY ADHERE TO THE GIVEN DATE AND TIME. LATE REQUEST FOR CONSIDERING IN SIBLING QUOTA WILL NOT BE ENTERTAINED UNDER ANY CIRCUMSTANCE.

<u>**PROCEDURE AFTER ASSESSMENT**</u>:

If selected after interaction, Parents are required to pay **Dhs. 500/- (part of the first quarter fees, which is non-refundable) immediately by crossed cheque or DD in favour of "Abu Dhabi Indian School Branch 1". Postdated cheques will not be accepted.**

3. In case your cheque is not honored, your child's admission stands cancelled.

4. Please write your **Mobile No**. and **Name Of Your Child** who is being admitted behind the cheque.

<u>**CHECK LIST OF DOCUMENTS FOR ADMISSION**</u>

Following documents have to be submitted in hard copy at the time interaction.

*(Check above Dates)

Photocopy of child's Passport (first & last page) & Valid Visa page.

Photocopy of Sponsor's Passport (first & last page) &valid visa page.

Student recent Photo - 3 Nos. (Passport Size).

Photocopy of child's Emirates Id

Progress report copy of the previous year.(2017-18)

Copy of latest electricity bill.

<u>**DOCUMENTS REQUIRED BY SCHOOL CLINIC**</u>

copy of valid Emirates Identity card

copy of Immunization card

copy of Medical Insurance card

Student recent Photo - 1 Nos. (Passport Size).

Duly filled non-prescribed Medication consent (online printout)

ATTESTATION REQUIREMENTS

Birth Certificate issued in UAE – Only Foreign Affairs (AUH) - (Applicable to children born in UAE).

Birth Certificate issued outside UAE – (i) Notary (local District) (ii) Home Department - India (iii) Indian embassy - AUH (iv) Foreign Affairs - AUH

Original TC Attestation from Grade 1 to Grade 10 (After results)