

ABU DHABI INDIAN SCHOOL- BRANCH 1, AL WATHBA

ADMISSION PROCEDURES FOR OPEN QUOTA FOR THE ACADEMIC YEAR 2018-19

CRITERIA FOR ADMISSION

Admission is open to all children of Indian Nationality on the basis of the availability of seats.

Admission is open for Classes: KG-1, Grade 1 to Grade 9

Admission for KG2 is subject to seat availability.

For Admissions to Grade 11, kindly visit our website in the 1st week of December.

The minimum age for admission to KG-1 to Grade 1

Children born	After	Before	AGE As on 31.03.2018
KG1	1-Aug-13	30-Jul-14	3.8 Years - 4 Years 7 Months 29 Days
KG2	1-Aug-12	30-Jul-13	4.8 Years - 5 Years 7 Months 29 Days
Grade 1	1-Aug-11	30-Jul-12	5.8 Years - 6 Years 7 Months 29 Days

No relaxation in age will be **considered for admission to KG-1 , KG2 & Grade 1, even by one day.**

Admissions from Grade 6 to Grade 9 will be based on Interview/ Entrance test.

All admissions are subject to ADEK approval.

Registration is No Guarantee for Admission.

PROCEDURES/INSTRUCTIONS FOR REGISTRATION

Register your child through the Admission Registration Form given on the website

(www.adiswathba.com) .

After registration , You are required to print the Application Form, Counselor Consent Form and Medical Data Form.

All the fields in the Application Form are mandatory and must be entered accurately. Name and Date of Birth of the child should be entered as per the passport.

Grades 1 – 10 applicants are requested to fill the “**Previous School Name**” in the online application form.

Kindly provide CORRECT PERSONAL EMAIL ID AND CONTACT NUMBERS of both the parents and Land line (if any)while registering your child. All communications after the registration will be sent to the Email ID given. It is advised that you register with your personal email ID’s to prevent non delivery of registration slip email.

After submission of the online application, you will receive an email within 24 hrs . Kindly check the Junk folder of your email as it is possible that the email may be delivered to the Junk folder. If you do not receive an Email, even after successful submission of the Online Admission form, kindly contact the school at 02-5831991 or ict@adiswathba.com

School will not be responsible for incorrect Email ID’s & incomplete forms. If any applicant is found registered twice, then the candidate’s admission will be blocked for the year 2018-2019.

The Registration link will be open from 08-10-2017 to 20-10-2017.

The Link will be withdrawn on 21-10-2017.

PROCEDURES AFTER REGISTRATION (KG & Grade 1)

Please bring 2 copies of the email (Registration Slip) that you receive after submitting the online registration form, for Validation as per the schedule given below. The Registration slips will be stamped and 1 copy of the same has to be dropped in the drop box and other stamped registration slip should be brought at the time of Draw.

Parents are required to be present with Application form along with all the documents mentioned in the 2nd page of application Form on the below mentioned date for the Draw.

Dates For Validation & Draw			
Grades	Date	Validation	Draw Venue: School Auditorium
*KG1 & Grade 1	26-Oct-2017 (Thursday)	8.30 AM to 2.30 PM	
*KG1	27-Oct-2017 (Friday)		8.00 AM
*Grade 1	27-Oct 2017 (Friday)		9.00 AM

PARENTS ARE REQUIRED TO STRICTLY ADHERE TO THE GIVEN DATE AND TIME.

There is no Draw For Grades 2 – 5 . Parents seeking Admission for Grades 2 – 5 are required to bring their ward on the below mentioned dates for assessment.

Dates for Interaction		
Grades	Date	Time
*Grade 2 – 5	1-Nov -2017	8.30 – 2.30 PM
*Grade 6 - 9	5-Nov- 2017	8.30 – 2.30 PM

For Grade 2 and above previous year report card is Mandatory. **For Local transfers ADEC Report card and School report card is Mandatory.**

PROCEDURE AFTER Draw(KG1 & Grade1) / Interaction (Grade 2-9) :

- 1.If selected in Draw/ interaction , Parents are required to pay **Dhs. 500/- (part of the first quarter fees, which is non-refundable)** immediately by crossed cheque or DD in favour of “Abu Dhabi Indian School Branch 1”. **Failing which your ward’s admission stands cancelled.**
- 2.**Post dated cheques will not be accepted.**
3. In case your cheque is not honored, your child’s admission stands cancelled.
4. Please write your **Mobile No.** and **Name Of Your Child** who is being admitted behind the cheque.

A) CHECK LIST OF DOCUMENTS FOR ADMISSION

Following documents have to be submitted in hard copy at the time interaction.

***(Check above Dates)**

Photocopy of child’s Passport (first & last page) & Valid Visa page.

Photocopy of Sponsor’s Passport (first & last page) & valid visa page.

Student recent Photo - 3 Nos. (Passport Size).

Photocopy of child’s Emirates Id

Progress report copy of the previous year.(2017-18)

Copy of latest electricity bill.

B) DOCUMENTS REQUIRED BY SCHOOL CLINIC

copy of valid Emirates Identity card

copy of Immunization card

copy of Medical Insurance card

Student recent Photo - 1 Nos. (Passport Size).

Duly filled non-prescribed Medication consent (online printout)

ATTESTATION REQUIREMENTS

Birth Certificate issued in UAE – Only Foreign Affairs (AUH) - (Applicable to children born in UAE).

Birth Certificate issued outside UAE – (i) Notary (local District) (ii) Home Department - India (iii) Indian embassy - AUH (iv) Foreign Affairs - AUH

Original TC Attestation from Grade 1 to Grade 10 (after results)