

ABU DHABI INDIAN SCHOOL- BRANCH 1, AL WATHBA

CRITERIA FOR ADMISSION - 2023-24

Admission for All Grades are subject to seat availability.

“Sibling Quota” online registration will start **on 7th October 2022** to **7th November 2022**. However parents who are applying under sibling category after 7th November 2022, will be considered only under open quota.

“Open Quota” online registration will be opened on **8th November 2022**

Online Registration for open Quota category will be closed on **5th December 2022**.

SIBLINGS WHO ARE APPLYING FOR ADMISSION, PLEASE SELECT THE **CATEGORY “SIBLING”** ON THE ONLINE APPLICATION FORM AND ADD **SIBLING DETAILS** , if not, you will not be considered under sibling category.

The minimum age for admission to KG-1 to Grade 1 (As per ADEK)

Grade	Age & Criteria for admission
KG1	4 years by 31st March 2023
KG2	5 years by 31st March 2023 OR Passed KG 1 (Schools within Abu Dhabi)
Grade 1	6 years by 31st March 2023 OR Passed KG 2 (Schools within Abu Dhabi)
Grade 2 Upwards	Attested Transfer Certificate and Final Report Card (Passed and Promoted) of the previous year, sealed and signed, should be submitted before 31 st May 2023

No relaxation in age will be considered for admission to KG1, KG2 & Grade 1 even by one day (ADEK policy)

- Admissions are based on entrance test from Grade 1 and above.
- It is mandatory to bring **Term 1 Mark sheet** of existing class at the time of admission.
- Entrance test (Grade 1 and above) date for the students will be communicated through E-Mail.
- Assessment Date for KG1 & KG2 will be communicated to through E-Mail
- Application of students studying in other curriculum will not be considered.
- Abu Dhabi Indian school -Al Wathba will not be accepting any transfers from Abu Dhabi Indian school Muroor

All admissions are subject to the approval of ADEK.

Registration is No Guarantee for Admission.

PROCEDURES/INSTRUCTIONS FOR REGISTRATION

Register your child through the Admission Registration Form given on the Website (www.adiswathba.com). **Online Admission ->Registration form**

All the fields in the Application Form are mandatory and should be entered accurately. Name and Date of Birth of the child and Parent's details should be entered as per the **STUDENT** passport only. All documents issued from the school will be based on the given data.

Grades KG2 - 12 applicants are requested to fill the "Previous School Name" in the online application form.

Kindly provide **CORRECT PERSONAL EMAIL ID AND CONTACT NUMBER** while registering your child. All communications after the registration will be made to the **Email id registered**. It is advised that you register with your personal email ids to prevent non delivery of registration slip email.

After submission of the online application, you will receive an email within 30 minutes on your Email id. **The confirmation email is the registration slip.** Kindly save the email for future reference.

Kindly check the **Junk folder** of your email id as it is possible that the email may be delivered to the Junk folder. If you do not receive an Email, even after successful submission of the Online Admission form, kindly contact the school at **02-5831991** or ict@adiswathba.com

***School will not be responsible for incorrect Email ID's & incomplete forms.

PROCEDURE AFTER ASSESSMENT:

Parents of the selected students are required to pay **AED.500/- immediately.**

1. It should be paid by crossed cheque or DD in favour of "Abu Dhabi Indian School Branch 1" *Postdated cheques will not be accepted.**

2. Request for refund of registration fees (Aed.500.00) will not be entertained after 05.04.2023

3. In case your cheque is not honored, your child's admission stands cancelled.

4. Please write your Mobile No. and name of your child who is being admitted behind the cheque.

5. It is mandatory for all the parents to submit Valid Promoted Attested TC within 1 month from the date of Commencement of school or latest by 31st May 2023.

For further queries regarding TC, please contact the Admission Department.

CHECK LIST OF DOCUMENTS FOR ADMISSION

Following documents have to be submitted in hard copy at the time of admission.

- Print out of the online Application form (**Portrait Format**)
- Photocopy of child's Passport (first & last page) & Valid Visa page.
- Photocopy of Sponsor's Passport (first & last page) & valid visa page.
- Student recent Photo - 4 Nos. (Passport Size).
- Parent's Photograph - 1. each
- Photocopy of child's Emirates Id and both parents Emirates ID (Both sides)
- **Progress report copy of the previous year.(Grade 2 and above)**
- **Attested TC - Students coming from outside Abu Dhabi**
- **Students transferring within Abu Dhabi Schools - Online transfer**
- Copy of latest utility (Electricity/ Water/Tenancy contract) bill.

DOCUMENTS REQUIRED BY SCHOOL CLINIC

- copy of valid Emirates Identity card
- copy of Immunization card
- copy of Medical Insurance card
- Duly filled non-prescribed medical consent form (**online printout**)

ATTESTATION REQUIREMENTS

Birth Certificate issued in UAE - Only Foreign Affairs (AUH) - (Applicable to children born in UAE).

Birth Certificate issued outside UAE - (i) Notary (local District) (ii) Home Department - India (iii) Indian embassy - AUH (iv) Foreign Affairs - AUH

ORIGINAL TC ATTESTATION REQUIREMENTS FROM GRADES 1-11

Children coming from other countries should have the original Transfer Certificate (TC) attested by

- Ministry of Education (from the country of TC origin)
- Ministry of Foreign Affairs (from the country of TC origin)
- UAE Embassy (From the country of TC Origin)

Children coming from Saudi Arabia Kuwait, Bahrain, Qatar & Oman must have their original certificates attested only by the Ministry of Education (from the country of the TC origin) Please note, the corresponding year group is of vital importance and the Ministry of Education may refuse the child entry if the year group does not correspond with that of the new school. Students joining from September must also submit a Grad statement for the first Term, from their previous school

PLEASE CLICK THE LINK TO READ THE SCHOOL AND ADEK GUIDELINES

[LINK1: PARENT CORNER ADISWATHBA,](#)
[LINK2: CURRICULIM ASSESSMENT LINK](#)

DECLARATION:

I HAVE READ AND UNDERSTOOD THE ADMISSION CRITERIA, SCHOOL AND ADEK POLICY AND WILL ABIDE BY THE SAME.