



ABU DHABI INDIAN SCHOOL- BRANCH 1, **AL WATHBA**

CRITERIA FOR ADMISSION

Admission for All Grades are subject to seat availability.

Grade 11 Admission will be announced through our school website by last week of November 2019.

Entrance test date will be communicated through E mail

Sibling online registration will be closed on 20th October 2018. However parents who are applying under sibling category after 20th October, will be considered only under open quota.

The minimum age for admission to KG-1 to Grade 1

Children born	After	Before	AGE As on 31.03.2019
KG1	1-Aug-14	30-Jul-15	3.8 Years - 4 Years 7 Months 29 Days
KG2	1-Aug-13	30-Jul-14	4.8 Years - 5 Years 7 Months 29 Days
Grade 1	1-Aug-12	30-Jul-13	5.8 Years - 6 Years 7 Months 29 Days

No relaxation in age will be considered for admission to KG-1 & Grade 1, even by one day (ADEK policy)

- Admissions for Grades 1 to Grade 9 and Grade 11 will be based on the Entrance test.
- Siblings will be assessed on their previous year mark sheet or existing 1st Term Mark sheet(2018)
- It is mandatory to bring the **1st term Mark sheet** of existing class at the time of Entrance Exam.
- Dates for the Entrance exam will be communicated through E Mail

All admissions are subject to the approval of ADEK.

Registration is No Guarantee for Admission.

PROCEDURES/INSTRUCTIONS FOR REGISTRATION

Register your child through the Admission Registration Form given on the Website (www.adiswathba.com).

All the fields in the Application Form are mandatory and should be entered accurately. Name and Date of Birth of the child should be entered as per the passport. All documents issued from the school will be based on the given data.

Grades 1 – 11 applicants are requested to fill the “Previous School Name” in the online application form.

Kindly provide CORRECT PERSONAL EMAIL ID AND CONTACT NUMBER while registering your child. All communications after the registration will be made to the Email id given. It is advised that you register with your personal email ids to prevent non delivery of registration slip email.

After submission of the online application, you will receive an email in half an hours’ time (30 minutes) on your Email id.

Kindly check the Junk folder of your email id as it is possible that the email may be delivered to the Junk folder. If you do not receive an Email, even after successful submission of the Online Admission form, kindly contact the school at 02-5831991 or ict@adiswathba.com

School will not be responsible for incorrect Email ID’s & incomplete forms.

PROCEDURE AFTER ASSESSMENT:

After Assessment, Parents of the selected students are required to pay **the 1st Term FEE** immediately.

**1. It should be paid by crossed cheque or DD in favour of “Abu Dhabi Indian School Branch 1”
Postdated cheque will not be accepted.**

2. Request for **refund** of fees will not be entertained after **5.04.2019**

3. In case your cheque is not honored, your child’s admission stands cancelled.

4. Please write your Mobile No. and name of your child who is being admitted behind the cheque.

5. It is mandatory for all the parents to submit **Valid Promoted Attested TC** within 1 month from the date of Commencement of school or latest by 30th April 2019.

For further queries regarding TC, please contact the Admission Department.

CHECK LIST OF DOCUMENTS FOR ADMISSION

Following documents have to be submitted in hard copy at the time of admission.

- **Print out of the online Application form**
- **Photocopy of child’s Passport (first & last page) & Valid Visa page.**
- **Photocopy of Sponsor’s Passport (first & last page) & valid visa page.**
- **Student recent Photo - 4 Nos. (Passport Size).**
- **Photocopy of child’s Emirates Id**
- **Progress report copy of the previous year.(Grade 1 and above)**
- **Copy of latest utility (Electricity/ Water) bill.**

DOCUMENTS REQUIRED BY SCHOOL CLINIC

- **copy of valid Emirates Identity card**
- **copy of Immunization card**
- **copy of Medical Insurance card**
- **Duly filled non-prescribed Medical consent form (**online printout**)**

ATTESTATION REQUIREMENTS

Birth Certificate issued in UAE – Only Foreign Affairs (AUH) - (Applicable to children born in UAE).

Birth Certificate issued outside UAE – (i) Notary (local District) (ii) Home Department - India (iii)

Indian embassy - AUH (iv) Foreign Affairs - AUH

Original TC Attestation from Grade 1 to Grade 11 (after results)

DECLARATION:

I HAVE READ AND UNDERSTOOD THE ADMISSION CRITERIA AND THE PROCEDURES AND WILL ABIDE BY THE SCHOOL POLICY.